

# Epping Forest District Council

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that  
your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We Joanne Eastwood-Smith ..... apply for a premises licence under section 17 of  
(Insert name(s) of applicant)  
the Licensing Act 2003 for the premises described in Part 1 below (the premises)  
and I/we are making this application to you as the relevant licensing authority in  
accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description 153 Queens Road (LIQUORICE) Buckhurst Hill Essex	
Post town Buckhurst Hill	Post code IG9 5AZ

Telephone number at premises (if any)

Non-domestic rateable value of premises

£ 9300
-----------

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ yes

- a) an individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
- i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

- Please tick  yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

**Surname**  
Eastwood-Smith

**First names**  
Joanne Lesley

I am 18 years old or over

Please tick  yes

**Current postal address if different from premises address**

Chelmer Road  
Chelmsford  
Essex

**Post Town** Chelmsford

**Postcode** [REDACTED]

**Daytime contact telephone number** [REDACTED]

**E-mail address (optional)** [REDACTED]

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

Surname

First names

Please tick  
✓ yes

I am 18 years old or over

Current postal  
address  
if different from  
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

**(B) OTHER APPLICANTS.**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

153 Queens Road is a small vacant retail lock-up premises on a busy high street in Buckhurst Hill. I propose to open an off-licence with on & off sales in order to include wine tasting events. This is by no means an experiment & will be in fact repeating an already established & successful scheme at my first store, 65 Hutton Road Shenfield, trading as Liquorice. We will sell fine wines, spirits, craft beers & related products. Wine tasting will be on the premises, pre-booked, tutored, for no more than eight people seated & never outside of scheduled trading hours.

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick  yes

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

## A

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors		
Day	Start	Finish		Outdoors		
Mon			<b>Please give further details here (please read guidance note 3)</b>	Both		
Tue						
Wed				<b>State any seasonal variations for performing plays (please read guidance note 4)</b>		
Thur						
Fri				<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat						
Sun						

## B

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors		
Day	Start	Finish		Outdoors		
Mon			<b>Please give further details here (please read guidance note 3)</b>	Both		
Tue						
Wed				<b>State any seasonal variations for the exhibition of films (please read guidance note 4)</b>		
Thur						
Fri				<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat						
Sun						

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<b>Please give further details</b> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4)
Wed			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Both		<b>Please give further details here</b> (please read guidance note 3)
Tue					<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)
Wed					<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Thur					
Fri					
Sat					
Sun					

## E

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here (please read guidance note 3)</b>		
Tue					
Wed			<b>State any seasonal variations for the performance of live music (please read guidance note 4)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat					
Sun					

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here (please read guidance note 3)</b>		
Tue					
Wed			<b>State any seasonal variations for playing recorded music (please read guidance note 4)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sat					
Sun					



## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick [Y]</u> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<u>Please give further details here</u> (please read guidance note 3)	Both	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick [Y]</u> (please read guidance note 2)	Indoor	
Mon				<u>Please give further details here</u> (please read guidance note 3)	Outdoor
Tue			Both		
Wed			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Thur					
Fri					

Sat			<p><b>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>
Sun			

<p><b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)</p>			<p><b>Please give a description of the facilities for making music you will be providing</b></p>	
			<p><b>Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b></p>	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	
Mon			<p><b>Please give further details here (please read guidance note 3)</b></p>	
Tue				
Wed			<p><b>State any seasonal variations for the provision of facilities for making music (please read guidance note 4)</b></p>	
Thur				
Fri			<p><b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>	
Sat				
Sun				

<p><b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)</p>			<p><b>Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)</b></p>	
Day	Start	Finish	Indoors	
			Outdoors	
			Both	
			<p><b>Please give a description of the facilities for dancing you will be providing</b></p>	

Mon			<b>Please give further details here</b> (please read guidance note 3)
Tue			
Wed			<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)
Thur			
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Sat			
Sun			

## K

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility you will be providing</b>	
Day	Start	Finish	<b>Will the entertainment facility be indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoor
				Outdoor
Mon				Both
Tue			<b>Please give further details here</b> (please read guidance note 3)	
Wed				
Thur			<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k</b> (please read guidance note 4)	
Fri				
Sat			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sun				

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed					
Thur			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon	10:00	22:00	State any seasonal variations for the supply of alcohol (please read guidance note 4) None		
Tue	10:00	22:00			
Wed	10:00	22:00			
Thur	10:00	22:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) None		
Fri	10:00	22:00			
Sat	09:00	22:00			✓

Sun	10:00	22:00	

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

Name..... Joanne Eastwood-Smith

Address..... [redacted] Chelmer Road, Chelmsford, Essex

Postcode..... [redacted]

Personal Licence number (if known)..... [redacted]

Issuing licensing authority (if known)..... Chelmsford Borough Council

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

None

**O**

<b>Hours premises are open to the public</b> Standard timings (please read guidance note 6)			<b>State any seasonal variation (please read guidance note 4)</b> None
Day	Start	Finish	<b>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</b> None
Mon	10:00	22:00	
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00	22:00	
Sat	09:00	22:00	
Sun	10:00	22:00	

## P

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

We will combine strong management controls & regular staff training to ensure the four licensing objectives are met. The DPS will be satisfied that all licensable activity will operate only during scheduled hours. A newly installed CCTV & the Challenge 25 policy will support these objectives.

**b) The prevention of crime and disorder**

Staff will exercise due diligence to prevent crime & disorder. Staff will not sell alcohol to drunk or intoxicated customers & will not permit drunk or intoxicated customers to participate in wine tasting events. Staff will be well trained to respectfully ask customers to behave in an orderly manner. Wine tasting events will be multi-staffed where necessary to ensure adequate cover of the premises. The CCTV system will cover till area, entrance/exit & pavement area directly outside the premises.

**c) Public safety**

The premises will be well maintained & kept safe, specifically in regards to lighting, heating, sanitation, safety at work, fire prevention, notices, security & accessibility. The challenge 25 policy will be strictly adhered to.

**d) The prevention of public nuisance**

The store will never trade beyond scheduled hours i.e. 22:00 hours. Deliveries will be restricted to Monday-Friday between the hours of 10:00 - 16:00. From experience I expect very little or low noise level from the premises & staff will ask customers attending evening wine tasting events to exit the premises in a quiet & orderly way.

**e) The protection of children from harm**

Children may only attend the premises accompanied by an adult & will not be able to attend a wine tasting event. All staff will be trained to request permissible photo identification to establish the age of the customer & to log the transaction in a refusals book. Challenge 25 posters will be prominently displayed in the window & store to deter potential underage customers & to act as a back-up to staff.

Please tick  yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (See guidance note 11) **If signing on behalf of the applicant please state in what capacity.**

Signature ..... Joanne Eastwood-Smith .....

Date..... 04/04/2016 .....

Capacity ..... Proprietor .....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (please read guidance note 12) **If signing on behalf of the applicant please state in what capacity.**

Signature .....

Date..... .....

Capacity .....

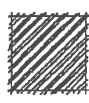
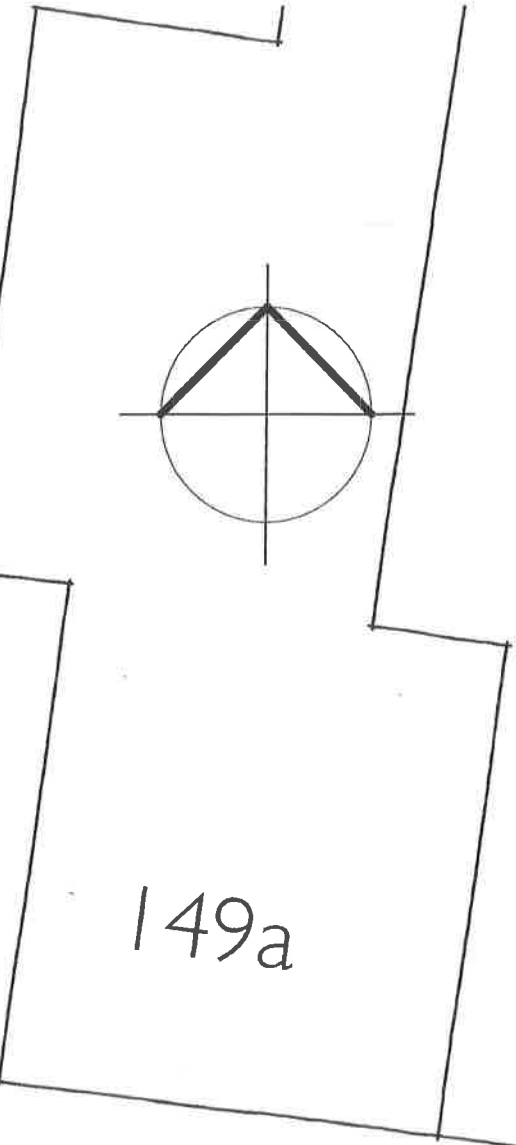
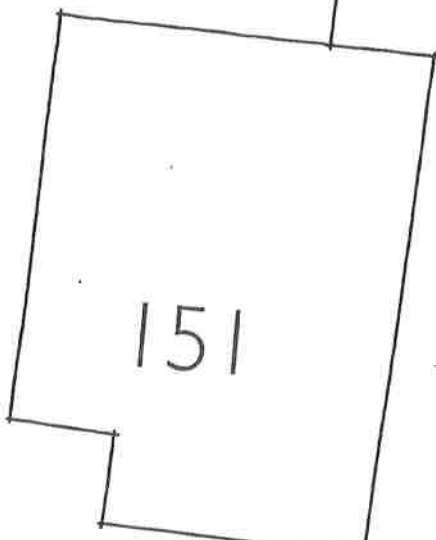
<b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 13)	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number (if any)</b>	
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>	

### Notes for Guidance

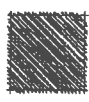
1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day, e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



Queens Mews



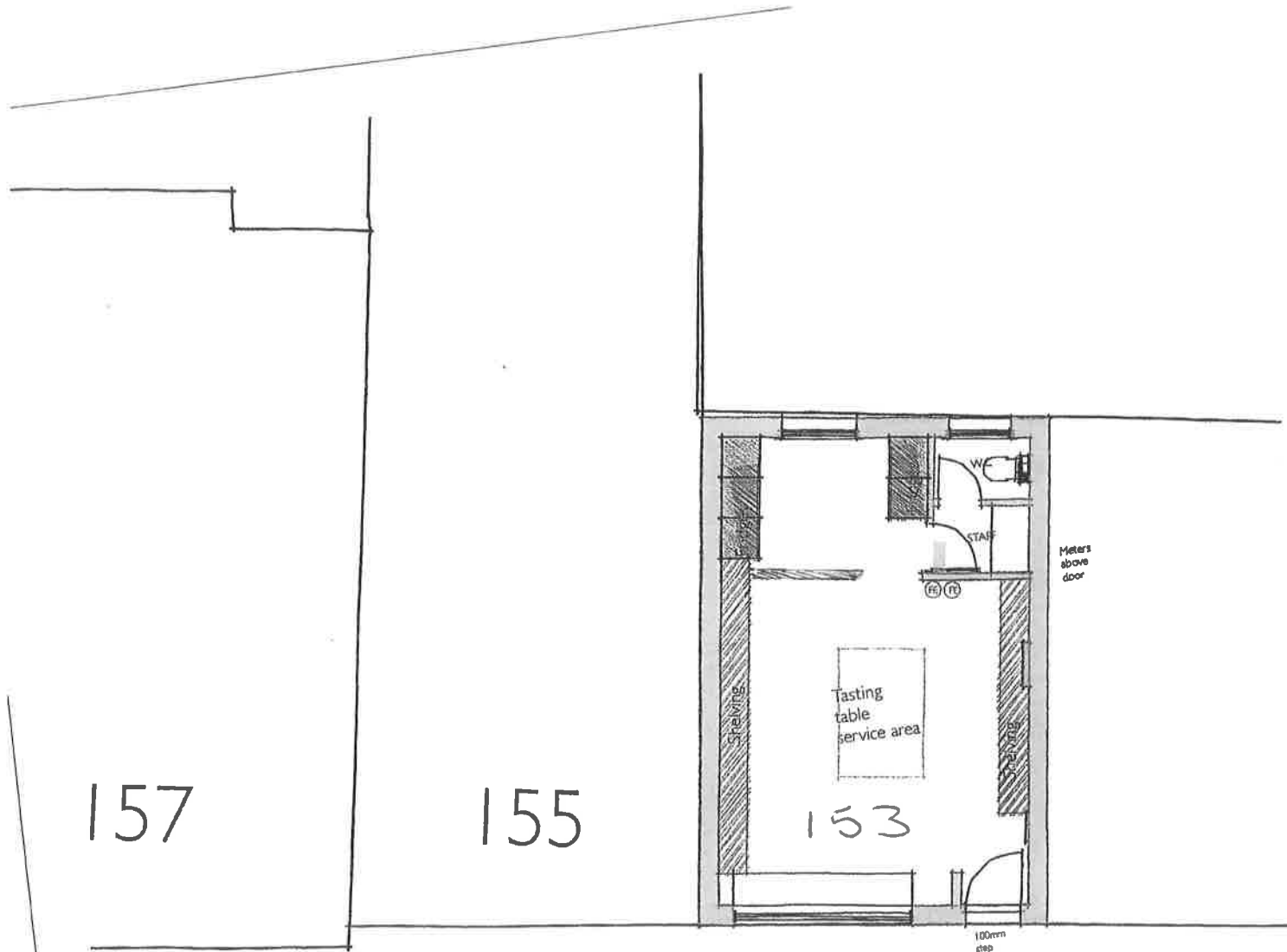
SHELVING



COLD STORAGE

Client: Jo Eastwood  
Project: Liquorice  
Drawing: Proposed  
Scale: 1:100@ A3  
Status: planning  
Drawn: TJQ  
Revision: Number 800/L-01

LIQUORICE - 153 QUEENS ROAD  
BUCKHURST HILL



Queens Road

The text 'Queens Road' is written in a large, simple font across the middle of the lower half of the page. Below this text, there are several faint, dashed lines that appear to be a site plan or a map showing the layout of the road and surrounding areas.



**COMMUNITIES DIRECTORATE**

The Council has embarked on an exciting new Council Housebuilding Programme to deliver over 300 new affordable rented homes over the next few years. This is predominantly on our own land, but also includes the purchase of S106 homes from private developers and open market purchases. The first new homes are on site now and the next couple of phases are due to start soon.

Following a decision to both expand and accelerate the Programme, we have created two new posts to lead and join our small Housing Development Team, based at our modern Civic Offices in the market town of Epping, at the heart of Epping Forest.

The Council has appointed East Thames as its Development Agent to develop the new homes, with whom the new posts will be working closely. Both posts will initially be for three-year fixed term contracts, with a subsequent review to consider whether they should be made permanent. The Council operates a very good Flexi-time Scheme, for the benefit of our staff and the Council.

**Housing Development Manager**

**Ref: CPD01**  
**Salary: £40,217 - £42,957 per annum (rising to £43,860 after 5 years continuous service) plus £824 Inner London Fringe Allowance per annum**

Working in partnership with East Thames and their consultants, and through supervising your own small Housing Development Team, you will be responsible for project-managing and delivering our Housebuilding Programme - from the initial feasibility stages through to the procurement and construction stages.

This will include you producing and presenting regular reports to our Housebuilding Cabinet Committee and closely monitoring programme expenditure against budget. As an Investment Partner of the HCA, you will liaise closely with the HCA over our successful grant funding. This post will be ideal for an experienced senior development officer looking to further progress their career.

**Closing date: 2 May 2016.**

**Housing Development Officer**

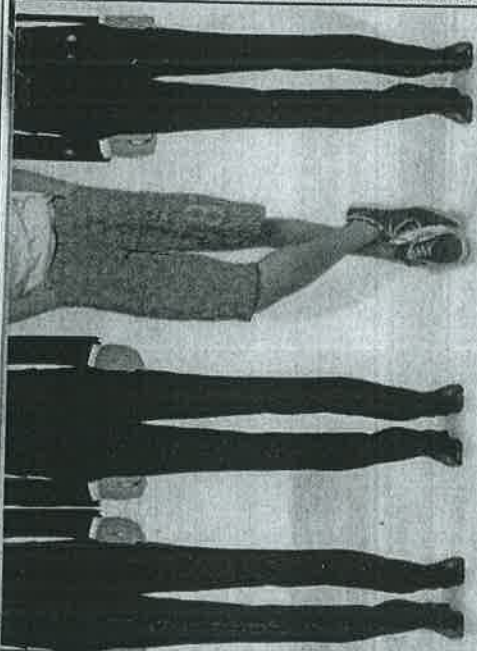
**Ref: CPD04**  
**Salary: £22,937 - £25,440 per annum (rising to £26,293 after 5 years continuous service) plus £824 Inner London Fringe Allowance per annum**

You will work with East Thames and their consultants to project manage the delivery of individual development sites across the District - assisting with the planning and procurement processes, and acting as client for the consultants' supervision of works. You will have an organised and self-motivated approach to your work and have the ability to oversee your contracts with minimum supervision.

**Closing date: 2 May 2016.**

Please visit our website to apply online and view all our current vacancies at: [www.eppingforestdc.gov.uk/job-vacancies](http://www.eppingforestdc.gov.uk/job-vacancies) (please note CVs will not be accepted).

The Council is committed to working towards equality, safeguarding children, young people and vulnerable adults and eradicating fraud. It expects our employees to share the same commitment.



**Find your perfect applicant.**



**Relay your job vacancies**

- More than 50% of job seekers look to local media to find local employers.
- 72% of job seekers use local media to keep up-to-date with their local job market.
- 60% of those job seekers respond to ads in their local paper or website.

**Book your job ad with us now**



[guardian-series.co.uk/jobs](http://guardian-series.co.uk/jobs)

Call us now on 020 8359 5800

**Public Notices**



Epping Forest District Council

**Planning applications affecting a Conservation Area or Setting of a listed building**  
 EPF/0610/16 Stapleford Hall Stapleford Road Stapleford Abbot's Romford RM4 1EJ Garden wall  
 EPF/0652/16 Brook Barn Sheering Hall Drive Sheering CM17 0NG Tennis court, fence and change use of land  
 EPF/0719/16 Primary School Staples Road Loughton IG10 1HR Replace WC roof, roof lights.  
**Major Application or of wider concern**  
 EPF/0653/16 105 Manor Road & 281 Fencepiece Road Chigwell IG7 5PN Demolish 2 houses, proposed 11 flats building  
 EPF/0718/16 Debbies Garden Centre Riddings Lane North Weald CM18 7HT Outline Application (all matters reserved) for between 45 and 80 dwellings.

**Works to Listed Buildings**  
 EPF/0812/16 117-119 York Hill Loughton IG10 1RX Alterations and extensions to outbuilding.  
 Comment online at: [www.eppingforestdc.gov.uk/Plan](http://www.eppingforestdc.gov.uk/Plan), or in writing to Director of Governance, Epping Forest District Council, Civic Offices, High Street, Epping, CM16 4BZ by: 29/04/2016

**Licensing Act 2003**

NOTICE IS HEREBY GIVEN that I, Joanna Eastwood-Smith have applied to Epping Forest District Council as the Licensing Authority for a new Premises Licence for 153 Queens Road, Broomfield Hill, Essex, SS9 5AZ. The application is to open an Off Licence trading as Liquor, with On & Off sales in order to include wine tasting events. Proposed trading hours as follows: 10:00 - 20:00 Monday to Saturday, 11:00 - 18:00 Sunday. An interested party or responsible authority wishing to make representations to this application may do so in writing to: The Licensing Section, Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ & at [licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk), no later than 2nd May 2016. Representations are public documents under the Data Protection Act. A copy of the application can be viewed at the Licensing Authority's address during normal office hours. It is an offence to knowingly or recklessly make a false statement in connection with this application & the maximum fine on summary conviction for the offence is £5000.00.

**Tell us about your business**

Do you have some news to share?  
 It's never been easier. Just visit [guardian-series.co.uk/trade\\_directory](http://guardian-series.co.uk/trade_directory)

## **Register of Licence applications received.**

Date application received: 5<sup>th</sup> April 2016

Applicant name: Mrs Joanne Eastwood-Smith

Address of Premises: Liquorice, 153 Queens Road, Buckhurst Hill, Essex, IG9 5AZ

Brief details of the nature of the application;

An application has been received for a new premises licence for an Off Licence at the above address as follows:

The on and off sale of alcohol Monday to Friday and Sunday 10.00 to 22.00 and Saturday 09:00 to 22.00

Any representations regarding the above application should be made within 28 days of the day above, to;

Licensing  
Epping Forest District Council  
Licensing Unit Civic Offices,  
High Street  
Epping  
Essex  
CM164BZ

Mrs K Tuckey  
Licensing Department  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
CM16 4BZ



Licensing Department  
Loughton Police Station  
158 High Road  
Loughton  
IG10 4BE  
Tel: 01279 625 405  
Email: [7706@essex.pnn.police.uk](mailto:7706@essex.pnn.police.uk)

29 April 2016

Dear Mrs Tuckey,

**LICENSING ACT 2003 – GRANT OF PREMISES LICENCE SECTION 17**

**NEW PREMISE: Liquorice, Buckhurst Hill**

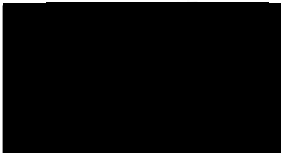
**DPS: Joanne Eastwood-Smith**

**APPLICANT: Joanne Eastwood-Smith**

Further to the above application for the Grant of a Premises Licence received on 5 April 2016. I can now confirm that all my checks have been carried out and can confirm that subject to the agreed condition in the enclosed correspondence being attached to the Premises Licence; Essex Police will not be making any representations or objections to this application in respect of the licensing objectives.

I trust the aforementioned will assist and look forward to receiving a copy of the Licence, if/when processed, in due course.

Yours sincerely,

  
Mr Peter Jones MIOL, ABII  
Epping & Brentwood Licensing Officer  
West LPA

Enc.

## Peter Jones 42007706

---

**From:** Jo Eastwood [REDACTED]  
**Sent:** 28 April 2016 13:48  
**To:** Peter Jones 42007706  
**Cc:** EFDC Licensing  
**Subject:** Re: Liquorice, Buckhurst Hill

Dear Peter

Thank you for your email regarding my licence application.

I confirm back that your suggested amendments to operation of CCTV and wording is acceptable.

Kind regards

Jo Eastwood

Sent from my iPad

On 28 Apr 2016, at 13:39, Peter Jones 42007706 <[REDACTED]> wrote:

Dear Jo,

In respect of your Premises Application I note you have offered CCTV as previously discussed. Can I ask if you would be happy to accept the following condition wording:

The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less the 31 days with time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.

If you are happy, then confirm to myself and the council by reply email.

Kind Regards

**Peter Jones ABII (7706)**

Epping & Brentwood Licensing Officer  
Epping Forest & Brentwood Local Policing Hub  
West LPA

 Tel. 101 (Ext. 313604) or 01279 625405



 [www.essex.police.uk](http://www.essex.police.uk)

 Loughton Police Station, 158 High Road, Loughton, Essex, IG10 4BE

To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit [www.essex.police.uk/yourarea](http://www.essex.police.uk/yourarea) and enter your postcode.

# Essex County Fire & Rescue Service

Mr David Johnson LL.B(Hons), BSc, MA, MSc, FCFI  
**Chief Fire Officer & Chief Executive**



Miss N Clark  
Licensing Compliance Officer  
EFDC Civic Offices  
High Street  
Epping  
CM16 4BZ

WEST AREA COMMAND  
Harlow Service Delivery Point  
Fourth Avenue  
HARLOW  
CM20 1DU  
☎ 01376 576800  
✉ westareacommand@essex-fire.gov.uk

Date: 06/04/2016  
Our Ref: 72/100091480491  
Your Ref:  
Enquiries to: Steve Nicholl

Dear Madam,

**LICENSING ACT 2003**  
**THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005**  
**Premises: Liquorice 153 Queens Road Buckhurst Hill IG9 5AZ**

Receipt is acknowledged of the above consultation, which will be audited by the Essex Fire Authority (The Authority).

Should there be any significant concerns regarding the application you will be notified in due course.

Yours faithfully



S. W. Nicholl  
Technical Fire Safety Officer

**Joanne Owen**

---

**Subject:** FW: Licence Application - Liquorice

---

**From:** Licence Applications CYP [<mailto:LicenceApplications@essex.gov.uk>]

**Sent:** 21 April 2016 15:00

**To:** Nuala Clark

**Cc:** [REDACTED]

**Subject:** Licence Application - Liquorice

**RE: Licensing Act 2003:- Liquorice**

The licensing application received on 5<sup>th</sup> April 2016 has been assessed and we can confirm we have no objections in relation to the child protection / safeguarding element of this licence application.

Licensing Applications  
Quality Assurance & Safeguarding (incl. IRO) Service  
Family Operations  
E2, County Hall  
Chelmsford CM1 1YS  
Tel: 0333 013 9797 Email: [LicenceApplications@essex.gov.uk](mailto:LicenceApplications@essex.gov.uk)

Regards

**Jenny Couling**  
Business Support Assistant – BC3  
Corporate and Customer Services  
Essex County Council

This email (including any attachments) is intended only for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. If you are not a named recipient, please contact the sender and delete the email from your system. It is the recipient's responsibility to ensure that appropriate measures are in place to check for software viruses.



## Nuala Clark

---

**From:** Michael Richardson  
**Sent:** 11 April 2016 16:10  
**To:** Nuala Clark  
**Subject:** 153 Queens Road, Buckhurst Hill

Hi Nuala

I've got the application for the above – have no comments to make

Regards

Mike

Michael Richardson  
Environment & Neighbourhood Officer  
Neighbourhoods Directorate  
Epping Forest District Council  
High Street  
Epping  
CM16 4BZ

01992 564422

[mrichardson@eppingforestdc.gov.uk](mailto:mrichardson@eppingforestdc.gov.uk)



For more information on the Environment & Neighbourhood Team, click on the following link:

[www.eppingforestdc.gov.uk/environment-and-neighbourhoods-team](http://www.eppingforestdc.gov.uk/environment-and-neighbourhoods-team)

Mrs Josseline Heal  
[REDACTED] Queens Road  
Buckhurst Hill  
Essex  
[REDACTED]

9102 8JV 2  
21 APR 2015

K. Tuckey  
The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

Applicant name: Mrs Joanne Eastwood-Smith  
Address of Premises: Liquorice, 153, Queens Road, Buckhurst Hill, Essex, IG9 5AZ

Dear Sirs,

Thank you for your letter regarding the above application.

We strongly object to the application of an Off License at such a close proximity to our residential premises.

The opening hours Monday through to Friday and Sunday 10:00 to 22:00 and Saturday 09:00 to 22:00 will obviously cause further noise and nuisance to us. If granted this will lead to further disruption particularly during the evenings along with parking issues. This is caused by the existing licensed premises let alone an additional one. Heaven help residents who live closest to the address.

Further, if granted this establishment will no doubt sell snacks alongside liquor inevitably leading to the Post Office at 167 Queen's Road, Buckhurst Hill, IG9 5AZ suffering a downturn in trade. That could lead to a request for a license of their own premises.

Please consider the residents.

[REDACTED]

Mrs Josseline Heal

Ps A previous off-license at 158, Queens Road, Buckhurst Hill, Essex, IG9 5BD closed a few years ago. So, as to compete a newsagent operating at 158, Queens Road, Buckhurst Hill, Essex, IG9 5AZ had applied for a license, thankfully it was never granted.



Contains Ordnance Survey & Royal Mail Data © Crown Copyright & Database Right 2015 EFDC Licence No: 100018534 2015